

**APPLICATION FOR LEGAL ASSISTANCE**

**ALL APPLICATIONS ARE SUBJECT TO APPROVAL BY THE BOARD**

This request is to be completed by the member after consultation with the Chief Executive. The matter will be referred to the Board for funding approval. If approved for funding the member will enter a client relationship with the Association's solicitors. Funding is granted in stages, depending on advice received from the solicitor handling the matter.

Information contained in this form may be divulged to members of the Board when considering the application. Please read the conditions of engagement of solicitor before signing this application.

I \_\_\_\_\_ Of \_\_\_\_\_  
*Full Name* *Private Address*

\_\_\_\_\_

\_\_\_\_\_

wish to apply for legal assistance in the matter of:

\_\_\_\_\_

\_\_\_\_\_

**CONDITIONS OF ENGAGEMENT OF SOLICITOR**

- The availability and extent of any funding will be decided by the Board, depending on resources available and the likelihood of a successful outcome as advised by the Association's solicitor.
- In any claim which results in payment of compensation to the member, the member will be required to make a contribution toward legal fees up to but not exceeding the full amount of the compensation awarded.
- In the event that a claim for compensation is commenced by the member, the member shall be liable to pay the fees and disbursements of the solicitors to whom the association has referred the member if
- the member terminates instructions to the solicitors without good and proper reason, as determined by the SASSLA Board
- the member abandons the claim without good and proper reason, as determined by the SASSLA Board.
- The solicitor is authorised to provide information and copies of documents to the Board of the South Australian State School Leaders Association if requested.
- If the member terminates instructions to the solicitors to whom the association has referred the member the solicitors shall not be required to deliver the file or any other documents relating to the member until such time as the member has reimbursed the association in respect of all fees and disbursements paid or payable by the association to the solicitor in respect of the member.

I accept and agree to be bound by the above terms and conditions of engagement of the Association's solicitor.

Signed \_\_\_\_\_ Date \_\_\_\_\_